Cybersecurity Awareness

STAY PROTECTED!

Here are ten tips to better secure your information.

☑ **Lock your workstation**
Lock your computer with a strong password any time you step away, even for a moment.

☑ **Properly store and destroy documents**
Destroy documents properly when no longer needed. Backup in a secure location.

☑ **Update your anti-virus software**
Keeping anti-virus software up-to-date is just as important as installing them on your devices.

☑ **Connect to a private network**
A private network will be more secure. If you have to connect to public WiFi, do so cautiously.

☑ **Use virtual private networks**
Virtual private networks (VPN's) provide a safe connection between devices and a server.

☑ **Think before you click**
Make sure you know the sender and expected file. Check the URL for "HTTPS" before you click.

☑ **Don't give out personal information**
Keep you information private and secure. Never give it out to others or leave it unattended.

☑ **Review your privacy settings**
Update application privacy and permissions to help control access to your information..

☑ **Protect sensitive data**
Use encryption and be mindful of your surroundings when working with sensitive data.

☑ **Enable two factor authentication (2FA)**
Enable 2FA to decrease the risk of unauthorized access to your information.

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